



Resident Choir Program Parent Orientation

September 2019

Rehearsals:

Choir	Day	Time	Location
Piccolo Coro	Saturdays	10:00 – 11:00am	Xavier University – 3800 Victory Parkway, 45207 – Edgecliff Hall – Dance Studio, 2 nd floor
Vivace	Tuesdays	6:15 – 7:15pm	Corbett Center (CC)1340
Allegro	Tuesdays	7:15 – 8:15pm	Corbett Center (CC)1340
Con Brio	Tuesdays	5:30 – 7:00pm	Dieterle Vocal Arts Center (DVAC)100
Bel Canto	Tuesdays & Thursdays	7:00 – 8:30pm	Dieterle Vocal Arts Center (DVAC)100
Voci Sonore	Thursdays	5:30 – 7:00pm	Mary Emery Hall (MEH)3244
Voci Sopra	Thursdays	5:30 – 7:00pm	Dieterle Vocal Arts Center (DVAC)100

CYC Website:

The CYC website is an important part of your commitment to CYC! Our website is tailored to each choir's needs. If you have not already, please try it out to become familiar with the accessibility. We think you will find it very parent-friendly.

Communications from CYC:

All communication will happen via email using a service provided by Constant Contact. Please be aware and read the information sent to you. Emails will contain important and often time-sensitive information. Please advise Jim Waddle if you wish to change or add e-mail addresses to the mailing lists. Rehearsal & Performance Details Sheets are sent out as early as 30 days before a scheduled event. They contain all the information vital to your singer's participation. They reside on the website under your Choir's header for instant reference.

Remind101:

In emergencies ONLY, CYC will send texts out with last minute updates. To be added to this one-way text service enter 513-972-4554 into your Messages feature and text the appropriate message as follows: @cccpiccolo (Piccolo Coro), @cccvivace (Vivace), @cccallegr (Allegro), @conbrio (Con Brio), @cccbel (Bel Canto), @cccgc (Voci Sopra), @cymc (Voci Sonore). Communications test: We will be sending Remind101 texts to Piccolo Coro participants to test the effectiveness of using this media to assist with ongoing CYC communications.

CYC Calendars:

Each Choir's schedule resides on a Calendar on the CYC website under the Choir's header. Each contains the most updated information known to date. Instructions to download to your Mac, Outlook, or Google calendar are available on the website.

Attendance:

While we expect attendance at all rehearsals, should it become necessary to be absent, please notify Jim Waddle (not Rachel, not the conductor, not the Choir Manager) at jwaddle@cincinnatiyouthchoir.org or leave a message on the CYC Office phone 513-556-0338. Please provide us with your child's name, choir, date of absence, and reason. Three reasons for excused absences: illness, graded school event (concert, science fair), family emergency.

Rehearsal Drop Off Procedure:

All Piccolo Coro, Vivace and Allegro singers should be accompanied by an adult to the Choir Manager check-in near the rehearsal room. Same procedure following the rehearsal. Con Brio, Bel Canto, Voci Sopra, and Voci Sonore can be dropped off and picked up in front of DVAC or MEH.

Parking:

Parking is free at Xavier University for Piccolo Coro families. There may be an attendant at the entrance. Just advise them you are CYC. Parking on the left along University Drive is permitted.

Parking is available on and near the University of Cincinnati campus. Valu Passes to the CCM Garage for both fall semester and full-year are available from the CCM Prep Office. You may purchase a pass for either 3-hour or 5-hour visits. These passes are multi-use and may be used as many times as you need to come to CCM. A fall semester 3-hour pass is \$53. A 5-hour pass is \$103. Valid August 24, 2019 – January 18, 2020. Parking passes may be purchased in person, over the phone (513-556-2595) during regular business hours, or online at <http://www.ccm.uc.edu/prep> and click on "Parking and Directions Page."

Choir Managers:

Each Choir has Choir Managers. These parent volunteers are very important to the choir program. Choir Managers will collect communications from home and take attendance. They will assist the conductors as needed and will chaperone the singers each week. Please remember Choir Managers are volunteers. Respect their time and extra effort.

We try to give the Choir Managers a break on concert days so they can enjoy the concerts in the audience. If you are interested in volunteering for a concert please sign up on our Sign-Up Genius link provided via email prior to the event.

CYC Parent Organization (C3PO):

CYC parent Cheryl McElroy is the chair of our parent organization. Several committee positions are still needed. Contact c3po@cincinnatiyouthchoir.org to volunteer. Please get involved. Your help is needed!

Performances/Tickets: Tickets for all CCM-based concerts are ONLY available through the CCM Box Office. A new Box Office ticketing system has been installed at CCM. Go to www.ccm.uc.edu/boxoffice and click on BUY TICKETS. Under the CATEGORIES heading, click on "Cincinnati Youth Choir" and "Feast of Carols" to purchase tickets for these events. All seats will be reserved. Call the CCM Box Office for assistance 513-556-4183.

Feast of Carols Schedule:

Saturday 12/7, 2pm – Con Brio, Voci Sonore, Bel Canto
Saturday 12/7, 5pm – Con Brio, Allegro, Bel Canto
Sunday 12/8, 2pm – Voci Sopra, Piccolo Coro, Bel Canto (limited tickets available)
Sunday 12/8, 5pm – Voci Sopra, Vivace, Bel Canto

CYC Concerts:

Songs of Light -Saturday 12/14, 2pm – Vivace, Allegro, Con Brio, Voci Sopra, Voci Sonore, Bel Canto
Songs of Light – Saturday 12/14, 5pm – Piccolo Coro, Allegro, Con Brio, Voci Sopra, Voci Sonore, Bel Canto
Around the World – Sunday 3/15, 2pm – All choirs
A Musical Mosaic – Sunday 5/3, 2pm – Piccolo Coro, Allegro, Con Brio, Voci Sopra, Voci Sonore, Bel Canto
A Musical Mosaic – Sunday 5/3, 5pm – Vivace, Con Brio, Voci Sopra, Voci Sonore, Bel Canto, Senior Recognition

Call Time for Performances:

Approximately 2 to 3 hours before concert time for an on-stage, dress rehearsal. We will confirm this time once it has been determined. Please plan to have your singer at the performance venue, **in full uniform** 15 minutes BEFORE the designated call time. Dress rehearsals will not be open to parents or the public. The auditorium will be opened approximately 30 minutes before the concert.

Uniforms:

Please refer to the Handbook or CYC website for specific uniform requirements. It is very important to acquire all parts of the uniform **well before the December performances**. Singers without complete uniforms will not be permitted to perform. A limited inventory of used uniforms will be available at the September 21st Welcome Party. Parents are encouraged to donate used uniforms that are no longer viable for your singers. Proceeds benefit C3PO events.

All members of Allegro/Piccolo Coro/Vivace choirs are required to have a CYC rainbow tie dye t-shirt. Con Brio/Bel Canto/Voci Sopra/Voci Sonore choirs are required to have a CYC red polo. Both of these informal uniform items are available via an order form under your Choir's uniform header. Both items are in-stock and available for immediate purchase.

Weather Emergency:

CYC follows UC's cancellation policies regarding weather. However, if we feel that it is unsafe for our singers, we will cancel rehearsals even if the University remains open. If weather in your area is bad, do not venture out. All cancellations will be posted on our website, social media, all of the major TV stations, via Remind101 text, and email.

Emergency Medical Form (EMF):

Required for your singer's safety. Please complete this form and turn it in today or at the next rehearsal. Permission options for dispensing OTC medications have been added. Please advise us of important medical information that may assist the CYC staff while your child is under our supervision, including food allergies. The form is also available on your Choir's webpage.

Tuition payments: Made in person via cash, check or money order to the Choir Manager, dropped off at the CYC office (DVAC305), mailed to the address below, or paid online at our website www.cincinnatichildrenschoir.org located on the home page "Tuition Payments & Donations" tab or under the "Tuition & Payment Procedures" tab under your choir's header. Our mailing address is CYC, Preparatory Dept. Box #0236, University of Cincinnati, College-Conservatory of Music, Cincinnati, OH 45221-0236

If you have not paid the tuition in full by this time, please complete the **Payment Plan Form** and leave it with us today or email it to Jim Waddle at jwaddle@cincinnatichildrenschoir.org. Forms are available today and may also be found under each choir header in the "Handbook, EMF, Attendance, & Weather Policies" tab, by downloading the Handbook and printing out the last two pages.

Fundraisers:

- **Kroger Community Rewards Program** – Help CYC earn money by enrolling your Kroger Plus Card online on their website (www.krogercommunityrewards.com) and choosing the "Cincinnati Children's Choir" as your designated Community Rewards organization. (Our organization number is 80784.) Every time you use your registered Kroger Plus Card, CYC will earn money!
- **AmazonSmile** – Amazon donates 0.5% of the price of your eligible AmazonSmile purchases to CYC. AmazonSmile is the same Amazon you know. Same products, same prices, same service. If you already have an [Amazon.com](http://www.amazon.com) account, you use that same account on AmazonSmile. Your shopping cart, Wish List, wedding or baby registry and other account settings are also the same. Visit <http://www.smile.amazon.com/about> and choose "Children's Choir of Greater Cincinnati" to support CYC.
- **CYC Program Book** - Each year, CYC offers a program book, which is a huge marketing tool for the choir. It is given out at each concert as well as on our tours to visit other choirs, organizations and countries. Participation is closed for the remainder of the season.

2019-2020 Rehearsal & Concert Schedule commitments:

All concerts and rehearsals are posted on our website's Calendar. Bel Canto, Voci Sopra, and Voci Sonore note selectively canceled rehearsals in October.

Con Brio Hoosier Hills & QCF

Regular rehearsals continue through the Queen City Festival (QCF). These are mini-tours for Con Brio and considered mandatory.

Bel Canto QCF & Summer Festival

Bel Canto is expected to participate in the Queen City Festival and Summer Festival. Regular rehearsals continue through QCF for Bel Canto.

Canada Tour – Bel Canto Tour Choir

Regular rehearsals continue through the Canada Tour for the Bel Canto Tour Choir.

Questions:

Go to website www.cincinnatichildrenschoir.org

Contact: Jim Waddle – jwaddle@cincinnatichildrenschoir.org cell: 513-446-9508 CCC office: 513-556-0338

Rachel Breeden – rbreeden@cincinnatichildrenschoir.org

Lauren Hess – lhess@cincinnatichildrenschoir.org